



SUPPLEMENTAL SUBDIVISION PLAT REVIEW CHECKLIST FOR EXISTING BUILDING(S)

Project Name: _____ Date: _____

Applicant Name: _____ Signature: _____

NOTE: This supplemental checklist to be used when there is a major or minor subdivision that involves one or more existing buildings (in addition to the Major or Minor Subdivision Plat Review Checklist).

1. ____ Any and all existing buildings must be clearly shown on the plat.
2. ____ Any buildings that will be demolished must be clearly labeled.
3. ____ Individual water meters are required for each building (or section of building separated by common wall at a property line).
4. ____ Individual sewer laterals with cleanouts are required for each building (or section of building separated by a common wall at a property line).
5. ____ Individual electrical service meters are required for each building (or section of building separated by a common wall at a property line).
6. ____ Individual gas meters are required for each building (or section of building separated by a common wall at a property line).
7. ____ Any private service utility lines shall have private utility easements if crossing other properties.

NOTE:

Existing building walls that may be affected by a new property line must be evaluated by the Building Inspections Administrator and are subject to current building code requirements. Existing walls may need to be upgraded to a fire wall. Systems, including electrical, mechanical and plumbing, may need to be separated.

**Contact the Building Inspections Administrator
at (912) 651-6530 ext. 1948 with any questions.**